

# MARTA POLICE DEPARTMENT

## Citizens Police Academy/ Community Emergency Response Team Dual Program

The Citizens Police Academy/ Community Emergency Response Team Dual Program is designed to help members of the community gain a better understanding of the operation and duties of their local law enforcement agency. This course will provide members of the community a “behind the scene” look at the operation of the MARTA Police Department, and how officers perform while carrying out their daily duties. Most importantly, this program will prepare citizens with the necessary skills and knowledge needed to protect themselves, their families, neighbors, and colleagues during, and after a disaster.

Members of the program will be trained in basic disaster skills, to include the following:



Fire Safety  
Light Search & Rescue  
Team Organization  
Disaster Medical Operations



**ARE YOU PREPARED TO PROTECT YOUR FAMILY DURING AN EMERGENCY?**



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APPLICANT NAME

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DATE

## What is Citizens Police Academy?

CPA is a free program organized to give the public a glimpse of how the Police Department operates and carry out policy and procedures. The program offers a series of classes which will be instructed by professional members of the Police Department.

The goal of the program is to educate the community of the duties and expectations of the Police Department, in order to prevent fear and misconceptions of law enforcement personnel.



## What is Community Emergency Response Team?

CERT is a FEMA program. This program educates the community about disaster preparedness for hazards that may impact their community. The program offers a series of classes and training that focus on developing the necessary skills needed to respond to basic disasters.

Training classes include:

- **Disaster Preparedness**
- **Disaster Fire Suppression**
- **Disaster Medical Operations**
- **Light Search & Rescue Operation**
- **Disaster Psychology and Team Organization**
- **National Incident Management System**



## WHAT TO EXPECT

This is a FREE training program

Members will receive 18 hours of Citizens Police Academy, which will be covered over a period of 6 weeks (one day a week for 3 hours, 6 p.m.-9 p.m.) The Citizens Police Academy portion of this course will prepare members to successfully fulfill the requirements needed to continue into the CERT portion of the Program.

Members will receive 24 hours of hands-on training during the CERT portion of the program, which will be covered over 8 weeks (one day a week for 3, hours 6 p.m.-9 p.m.).

You will have the opportunity to participate in the following practical exercises:

Ride-along (2 hours)

Firearm Safety/ Training & Qualifications (Shooting Range) (3 hours)

Half- Scale Exercise (3 hours)

Completion of a minimum of 30 hours required.

**Upon completion of the program, you will become a Certified CPA/ CERT Member.**

## WHAT DOES IT MEAN TO BE A CERTIFIED CPA/CERT MEMBER?

Being a certified CPA/CERT member will come with some expectations and responsibilities. As a CPA/CERT member you will be eligible to volunteer and assist the MARTA Police Department with major events, opportunities for continuing education and training, assist community members during an emergency until professional help arrive, and most importantly, you will be prepared to protect yourself and your family.

## OTHER BENEFITS OF BECOMING A MEMBER

You receive great training to add to your resume.

You become a better asset when being considered for employment.

You have a better understanding of basic law and law enforcement duties.

You gain a better relationship with your local law enforcement agency.

You will be better prepared to respond to, and cope with the aftermath of a disaster.

You will receive safety equipment to include: a backpack, safety vest, hard hat, first-aid kit, flashlight, and other tools necessary for emergencies.

## HOW TO APPLY:

1. Complete the cover sheet with your name and date.
2. Fill out the application in this packet. Please complete the entire application.
3. Please print or type all requested information.
4. Please write as legible as possible, as we will use this information to contact you in the event of a change in location or time of a class.

### **Important:**

True and complete responses to this application are a necessity.

This information will be subject to confirmation by administration investigation.

All information which is recorded in this application will be used only in relation to determining the suitability and qualifications of the applicant for enrollment only, and no other purpose.

Hand deliver or mail the completed application to 2400 Piedmont Rd., Atlanta, Ga. 30324. You may leave it with the Administrative Assistant at the desk, attention Officer Darby.

For additional questions contact Sergeant Darby at 404-848-3670 or 404-425-4068 or email at [rsdarby@itsmarta.com](mailto:rsdarby@itsmarta.com).

**\*\*\* Please print in black or blue ink and fill out the application entirely. Failure to complete entire application may result in denial of participating in the training program.**

**\*\*\*Submitting an application does not guarantee admittance in the next scheduled class; however, it assures that your interest is recorded. If you are not accepted into the next scheduled class, your application will remain on file and considered for upcoming classes, in the order that it is received.**

**MARTA Police Department  
CPA/CERT Application**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Race: \_\_\_\_\_ MARTA Employee: YES NO

Occupation: \_\_\_\_\_ U.S. Citizen: YES NO

Driver's License#: \_\_\_\_\_ State: \_\_\_\_\_

Phone (W): \_\_\_\_\_ Phone (C): \_\_\_\_\_ E-mail: \_\_\_\_\_

MARTA E-mail Address (applicable for MARTA employees only): \_\_\_\_\_

Emergency Contact Name / Phone #:  
\_\_\_\_\_

MARTA/Community Group Affiliation (if any): \_\_\_\_\_

How did you hear about the CPA/CERT class? \_\_\_\_\_  
\_\_\_\_\_

List one reference:

1. \_\_\_\_\_ Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail completed form to:

Sergeant Rasheeda Darby, CPA Coordinator  
Sergeant Anthony McCalla, CERT Coordinator  
MARTA Police Department  
2424 Piedmont Road, N.E.  
Atlanta, GA 30324

**Please use this additional page to tell us a little more about yourself.**

Why do you wish to attend the CPA/CERT Training and become a part of the team?

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What experience do you have in the public safety?

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Describe any community service participation or involvement.

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Give a brief description of background, education, skills, and special training.

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