



**BOARD OF DIRECTORS**

**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**

**PLANNING AND CAPITAL PROGRAMS COMMITTEE**

**THURSDAY, AUGUST 26, 2021**

**MARTA HEADQUARTERS**

**MEETING MINUTES**

Committee Chair Al Pond called the meeting to order at 9:30 a.m.

<b>Board Members Present</b>	<b>Staff Members Present</b>
Stacy Blakley	Jeffrey Parker
William Floyd	Elizabeth O'Neill
Roderick Frierson	Luz Borrero
Al Pond, <b>Chair</b>	Rhonda Allen
Rita Scott	Michael S. Kreher
Reginald Snyder	Ralph McKinney
Thomas W. Worthy	Raj Srinath

Also in attendance: Board General Counsel Justice Leah Ward Sears of Smith, Gambrell & Russell, LLP other staff members: Heather Alhadeff, Jonathan Brathwaite, Lyle Harris; Jacqueline Holland, Herold Humphrey, Kristina Jones, Vedette Locke, Paula Nash, Larry Prescott, Officer Altagracia Oliva, William Taylor, Richard Thomas, Donald Williams, Kenya Hammond, Phyllis Bryant, Keri Lee and Tyrene Huff.

**1. Approval of the July 29, 2021 Planning and Capital Programs Committee Meeting Minutes**

Committee Chair Pond called for a motion to approve the July 29, 2021 meeting minutes. Board Member Frierson made a motion to approve, seconded by Board Member Floyd. The minutes were approved unanimously by a vote of 7 to 0 with 7 members present.

**2. Resolution Authorizing the Approval of the Fiscal Year 2022 Bus, Rail and Mobility Service Standards [Presentation attached]**

Director of Short-Range Planning, Donald Williams, presented the resolution authorizing the approval of the updates to the FY 2022 Bus, Rail and Mobility Service Standards.

Committee Chair Pond opened the floor for questions and comments.

- Board Member Frierson asked if the standards included language that covers the current situations like the Covid-19 pandemic. Yes, Mr. Williams replied that a clause was added that covers emergency events such as the current pandemic and how such incidents will be handled.
- Board Member Floyd asked when the Board will receive more information regarding the Bus system evaluation or redesign. General Manager Parker replied that the process

was delayed due to Covid-19 and will begin again in early Fall. Ms. Heather Alhadeff stated that the next step would be to meet with the stakeholders in September and then go public.

Committee Chair Pond called for a motion to approve. A motion to approve the resolution was made by Board Member Floyd and seconded by Board Member Frierson. The resolution was approved unanimously by a vote of 7 to 0 with 7 members present.

**3. Briefing-Infrastructure Architectural and Engineering Consulting Services  
*[Presentation attached]***

Assistant General Manager of Infrastructure Larry Prescott presented a briefing outlining the new Infrastructure Architectural & Engineering Consulting Services contract to provide continued on-call technical architectural and engineering support by combining the current individual consultant technical support services contracts into one.

Committee Chair Pond opened the floor for questions and comments.

- Board Member Frierson asked if you reduce the number of contracts from many to one, how does that improve the process. Mr. Prescott replied that even though it is one contract, it will include three firms in the one contract with the exact scope of work as previous contracts. It will allow us to move through the process faster.
- Board Member Blakely asked will reducing the number of firms impact the ability to get the work done. Mr. Prescott replied that it will not because we are combining the processes and not the scope of work, processes will be reduced, and as far as the consultants are concerned, we will have the similar pool. Board Member Blakely asked why the diversity portion is broken down as pass/fail as opposed to meeting the 30%. Mr. Prescott responded that it is based on the DBE approval process and pass/fail indicates that the firms are DBE approved and urges them to make sure they are both nationally and locally approved.
- General Manager Parker commented that this is an on-call contract and that we will from time to time consider hiring other more specific consultants for larger, more specific projects, but this will be the standard for routine work.
- Committee Chair Pond commented that it is important that a middle or smaller size firm be given an opportunity to compete to be included in the contract.
- Board Chair Scott asked if legislation that gives companies tax credits to do business with firms in Georgia is a consideration. General Manager Parker replied that FTA does not consider geographic preferences in their program. Still, as we issue task orders, local firms will be considered, and currently, a vast of the work is done by local contractors.

**4. Other Matters**  
None

**5. Adjournment**

The Committee meeting adjourned at 9:54 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Tyrene L. Huff". The signature is written in a cursive style.

Tyrene L. Huff  
Assistant Secretary to the Board

YouTube Link: <https://youtu.be/xRVlkbfXOJY>

# SERVICE STANDARDS FY 2022 UPDATE

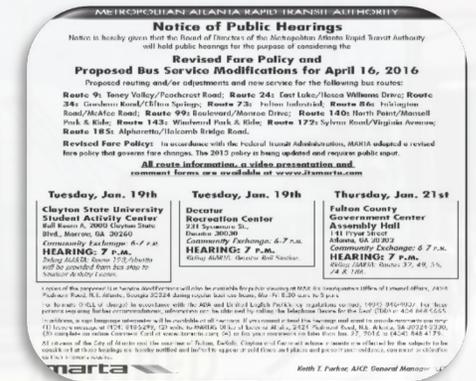
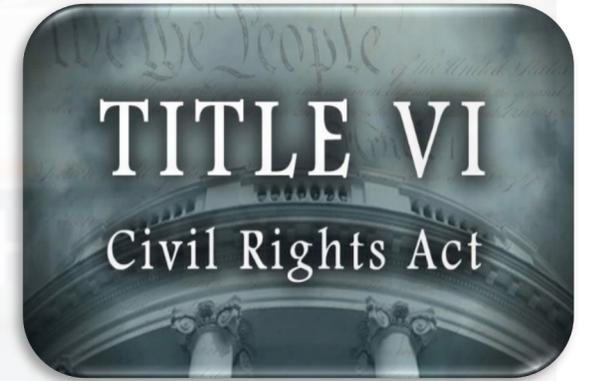
PLANNING & CAPITAL PROGRAMS COMMITTEE

August 26, 2021

# What are Service Standards?

The purpose of **Service Standards** are to achieve the following goals:

1. Establish criteria and processes to evaluate existing service and plan changes to the transit system
2. Assume a more equitable and fiscally responsible approach that maximizes service effectiveness
3. Ensure that MARTA provides transit services consistent with Federal and State mandates (MARTA Act, Title VI, LEP, seniors, etc.)



# Service Evaluation Guiding Principles

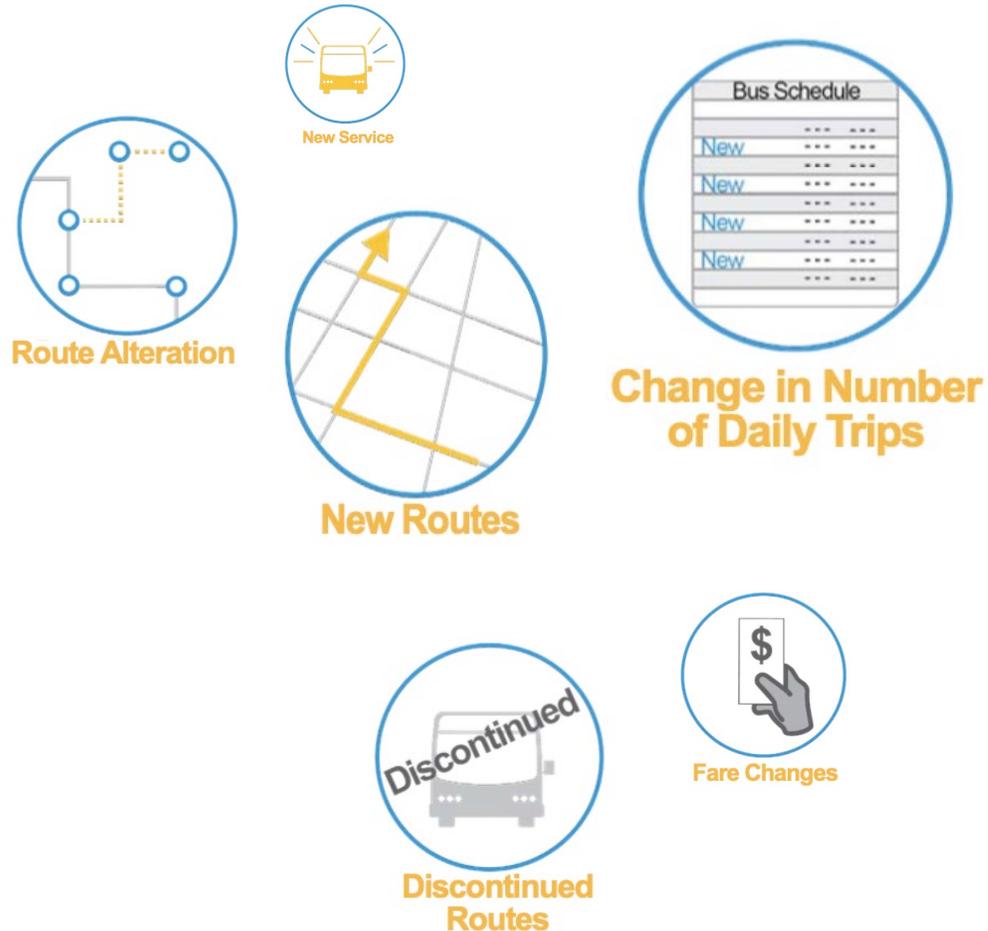
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- Maximize ridership
- Maximize service quality and effectiveness
- Sustain equity and systems connectivity
- Minimize adverse impacts on complementary ADA paratransit services
- Properly manage transit resources and passenger amenities
- Maintain safety and transit security

# Public Hearing Requirements

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- Fare Changes
- Major Route Alterations
- Implementation of New Services
- Greater than 25% Change in Daily Number of Trips
- Discontinued Service



# FY22 Changes



# Executive Summary & Introduction



The Executive Summary and Introduction sections contained a significant amount of repetitive information also found in other sections of the document. So, the following edits to improve the flow of these sections are proposed:

- Remove some repetitive charts and graphics
- Use less verbose language to allow for these sections to be quicker and easier to read



# Other Changes



The following additional modifications were made to the FY 2022 Service Standards to make the document more clear, readable, better accurately reflect MARTA's existing processes.

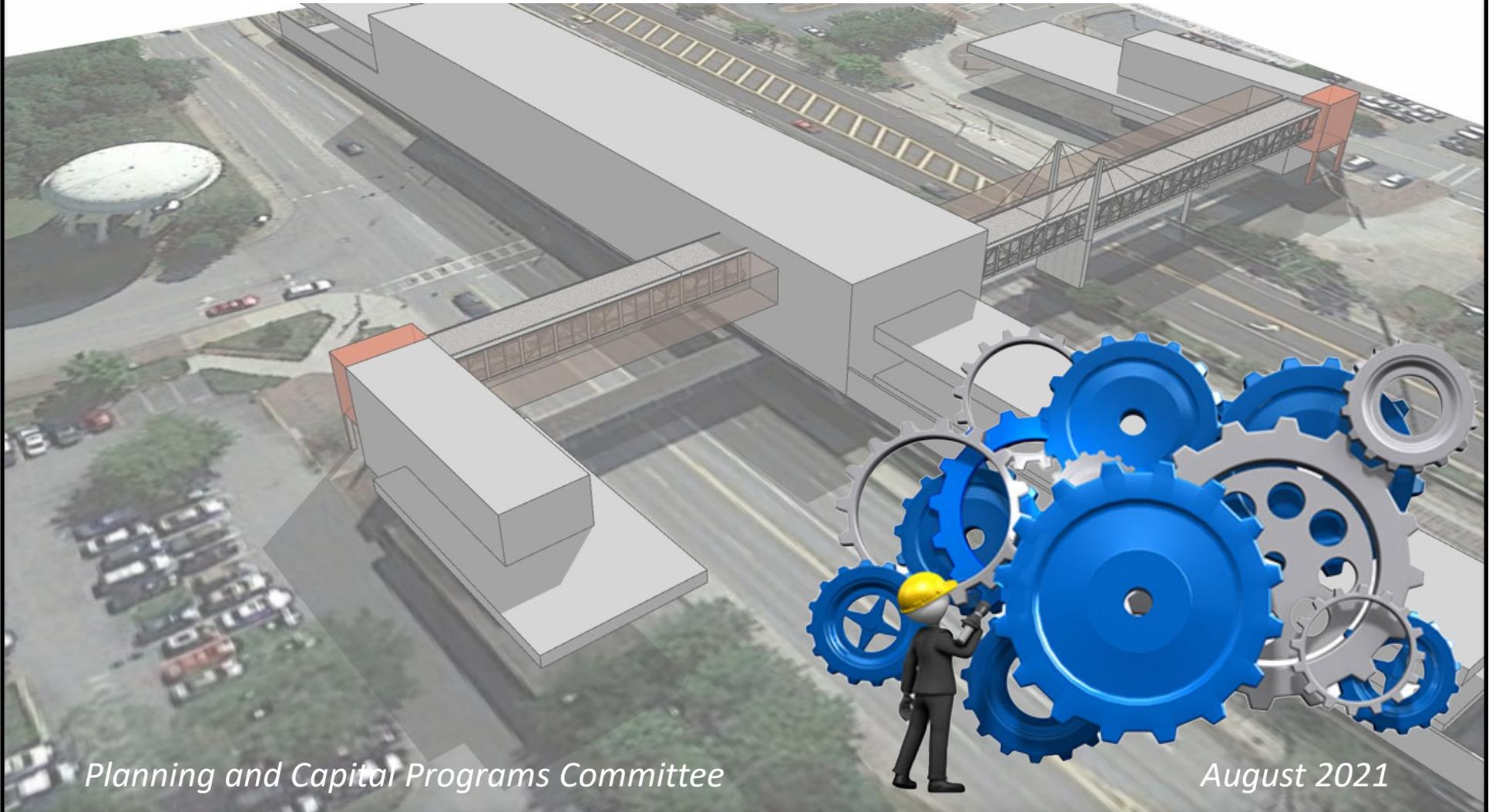
- Revise outdated language
  - References to older events and processes
  - Data (i.e. number of service routes, service frequency, etc.)
- Expanded “Weather Events” section to “Emergency Events” and included verbiage to address extenuating circumstances such as a pandemic, fuel shortages, etc.

# Next Steps

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- **Committee Approval of Resolution**
- **Board approval September 2021**

# Briefing – Infrastructure Architectural & Engineering Consulting Services



## STATUS

The current four consultant technical support services contracts relating to Infrastructure meet their end of term dates next year as follows:

- **Operations and Maintenance Technical Support Services**
  - WSP USA ----- June 15, 2022
  - HNTB Corporation ----- July 07, 2022
  
- **Communications Systems & Electrical Engineering**
  - HNTB Corporation ----- July 18, 2022
  - Parsons Transportation Group ----- September 12, 2022
  
- **Architecture Technical Support Services**
  - Architectural Group (Wendel) ----- August 21, 2022
  
- **Landscape Architecture Support Services**
  - Pond and Company ----- July 18, 2022
  - Sylvatica Studio ----- July 26, 2022



## SCOPE

The specific expertise needed to supplement our in-house staff during the proposed term of this contract may include, but are not limited to the following:

- Plan and Specification Review.
- Equipment Specification Development.
- Standard Operating Procedure Development.
- Current/New Facility Assessment.
- Start-Up and Testing Review.
- Architecture and Landscape Architecture.
- Engineering for Civil, Structural, Electrical, Communications, Mechanical, Plumbing and Industrial.
- Asset Management.
- Operational Enhancements.
- Inspection Services

## PROPOSED

- Procurement to proceed and conclude in FY22
- The term of the contract will be three (3) base years with two (2) one-year options
- Expenditures are estimated at \$6,000,000 per year for a total five (5) year value of \$30,000,000
- Selection of a minimum of two consultants with the possibility of a third medium sized consultant
- The services will be funded by approved projects in the Capital Improvement Program
- The Office of Diversity and Inclusion will review the proposal document during the pre-planning phase of the solicitation process to identify opportunities for disadvantaged, small, and minority business participation.

**QUESTIONS?**

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**Thank you!**