

MINUTES
MEETING OF THE BOARD OF DIRECTORS
OPERATIONS & SAFETY COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY
August 30, 2018

The Board of Directors Operations & Safety Committee met on August 30, 2018 at 10:00 a.m. in the Board Room on the 6th Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

Board Members Present

Robert F. Dallas
Frederick L. Daniels, Jr.
Jim Durrett
Roderick E. Edmond, Chair
William 'Bill' Floyd
Ryan Carter Glover
Jerry Griffin
Freda B. Hardage
John 'Al' Pond

MARTA officials in attendance were: General Manager/ CEO Jeffrey A. Parker; Deputy General Manager A. Robert Troup; C-Suite Team Members – Chief of Police & Emergency Management Wanda Dunham, Chief Financial Officer Gordon L. Hutchinson Chief of Staff Melissa Mullinax and Chief Counsel Elizabeth O'Neill; AGMs Elayne Berry, LaShanda Dawkins, Victor Hall (Acting), Tiffany Jackson (Acting); Benjamin Limmer, David Springstead and Tom Young (Interim); Chief Information Security Officer Dean Mallis; Executive Director Shelton Goode; Senior Directors Stephany Fisher (Acting) and George Wright; Directors Rhonda Allen, Tim Elsberry, Debbie Frank and Jonathan Hunt; Managers Jacquelyn Bentley and Jacqueline Holland. Sr. Executive Administrator Ashanti Boothe; Department Administrator Tracy Kincaid; Sr. Executive Administrator Keri Lee. Others in attendance Abebe Girmay, Kareem Jackson, Addi Matthew and LaTonya Pope.

Also in attendance Pam Alexander of LTK Engineering; Jack Buckingham and Helen McSwain of MATC; William Chambers of CERM; Jim Schmidt of HNTB.

Approval of the June 28, 2018 Operations & Safety Committee Meeting Minutes

On motion by Mr. Durrett seconded by Mr. Pond, the minutes were unanimously approved by a vote of 8 to 0, with 8 members present.

Resolution Authorizing an Increase in the Contractual Authorization for Structural Inspection Engineering Services by Volkert, Inc.

Mr. Elsberry presented this resolution authorizing a \$2M increase in the contractual authorization for Structural Inspection Engineering Services by Volkert, Inc.

The term of the contract is a five-year base period with the option to extend the contract for up to five additional one-year terms. The contract is currently in Option Year 2. The estimated cost of the consultant's additional services is \$800,000 for Option Year 2 and \$400,000 per year for Option Years 3 through 5, if exercised, for a total of \$2M. The consultant's services will be funded by approved projects in the Capital Improvement Program

Dr. Edmond asked if MARTA may get a better price by offering the contract from year-to-year versus extending out to 5, 10, years.

Mr. Elsberry responded that consideration was given to the amount of time and delay it would take to put a new contract in place as well as the cost associated with that. Also, the current contractor has experience on our system and have been trained on MARTA's safety standards. Lastly, MARTA did very well on the base contract. The overall contract is still less than what the five-year base would have been if it were done year-by-year.

Mr. Pond asked how many companies submitted.

Mr. Elsberry said this was approved by the Board in 2012. Today's request is an option.

Dr. Goode said this company will exceed their DBE goal of 30%.

Dr. Edmond asked Dr. Goode to come back in six months to verify that this company has reached its DBE goal.

On motion by Mr. Durrett seconded by Mrs. Hardage the resolution was approved by a vote of 8 to 0, with 9 members present.

Mr. Daniels abstained due to one of his business customers being included in this contract.

Resolution Authorizing Modification to the Contract for Parking Lot Sweeping Services, B32651

Mr. Saintil presented this resolution authorizing the General Manager/CEO or his delegate to increase the contract value for Parking Lot Sweeping Services with Metro Vac & Broom Services, LLC in the amount of \$126,105.94

The modification provides for increases in the frequency of landscape de-littering at rail stations and adds services for the Streetcar Vehicle Maintenance Facility. The modification also increases monthly service frequencies for cleaning the Authority's rail station parking lots, parking decks, bus loops, light rail facility lot and park/ride lots located throughout the MARTA system, totaling 41 locations.

Mr. Saintil informed the Board that MARTA is revamping its current operating contracts to enhance quality at stations, in particular landscaping and wildlife and bird contracts.

Mr. Daniels asked about the cleanliness of wayside. He asked that the DBE be identified in contracts going forward.

Mr. Saintil said staff is in the process of modifying procedure for wayside access in order to get on the tracks on a more frequent basis.

Mr. Elsberry said his team and Mr. Saintil's team are working together in order to keep service running and remove trash from the wayside. On a daily basis, the track inspectors report where trash has accumulated on the wayside.

Mr. Griffin asked why does this contract include contingency funds.

Ms. O'Neill said this is standard procedure. There is a 5% contingency attached to every contract.

Mr. Dallas asked if this includes gutters. Some of the gutters have plants growing out of them.

Mr. Saintil said this contract is parking lot surface cleaning only.

Mr. Hutchinson reported that MARTA recently issued an RFP for automated parking equipment.

Mr. Daniels said there are three issues that are top-of-mind. He asked staff to provide briefings and to look into the procurement of process and provide information to the Board:

- Quarterly briefing on security
- Quarterly briefing on the CIP
- Receiving a lot of phone calls regarding MARTA's procurement process. As we look to grow from an expansion perspective we will need the confidence and support of the small business sector

Mr. Parker said staff will get back on track with the quarterly presentations. Regarding the procurement effort, staff is working internally on this. He said he will come back to the Board on this issue.

Dr. Edmond thanked Mr. Daniels for his comments. He said he has noticed that the business community is feeling like they will not get a fair shot with MARTA. He requested a briefing at one of the Work Sessions.

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Adjournment

The meeting of the Operations Committee adjourned at 10:22 a.m.