

MINUTES
MEETING OF THE BOARD OF DIRECTORS
OPERATIONS & SAFETY COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

January 26, 2017

The Board of Directors Operations & Safety Committee met on January 26, 2017 at 10:02 a.m. in the Board Room on the 6th Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

Board Members Present

Robert F. Dallas
Jim Durrett, *Chair*
Bill Floyd
Jerry Griffin
Alicia Ivey
Al Pond

MARTA officials in attendance were: GM/CEO Keith T. Parker, AICP; Chief Administrative Officer LaShanda Dawkins (Acting); Chief Financial Officer Gordon L. Hutchinson; Chief Operating Officer Richard A. Krisak; Chief Counsel Elizabeth O'Neill; Chief of Staff Rukiya S. Thomas; AGMs Elayne Berry, Wanda Dunham, Robin Henry, Ming Hsi, Benjamin Limmer, Ryland McClendon and David Springstead; Executive Director Ferdinand Risco; Sr. Directors Joseph Erves, Amanda Rhein and George Wright; Directors Onyinye Akujuo, Lisa DeGrace, Tim Elsberry, Jonathan Hunt, Sherrie Johnson, Douglas Miller, Pat Minnucci, Remy Saintil, Richard Slaton, Patricia Sullivan and William Taylor; Managers Jacquelyn Bentley and Denise Whitfield; Executive Manager to the Board Rebbie Ellis-Taylor; Sr. Executive Administrator Brenda L. Williams; Finance Administrative Analyst Tracy Kincaid. Others in attendance were Carlos Arietta, Jonathan Brathwaite, Abebe Girmay, Daniel Goodridge, Keri Lee, Cory Lorient, Courtne Middlebrooks and LaTonya Pope.

Also in attendance were Pam Alexander of LTK Engineering; Claudia Bilatto of WSP Parsons Brinckerhoff; Jim Schmid of HNTB; Sid Sparks and David Zenonos of S.L. King & Associates, Inc.

Consent Agenda

- a) Approval of the November 29, 2016 Operations & Safety Committee Meeting Minutes

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- b) Resolution to Accept the Contract for Project B24310, Laredo Bus Facility Security Access Control Upgrades
- c) Resolution Authorizing Award of a Contract for the Procurement of HVAC Services for the MARTA Headquarters Complex, IFB B37902

On motion by Mr. Griffin seconded by Mr. Pond, the Consent Agenda was unanimously approved by a vote of 4 to 0, with 4 members present.

Individual Agenda

Safety Briefing – Georgia Department of Transportation (GDOT)/State Safety Oversight (SSO) & Corrective Action Plan (CAP) Status Update

Mrs. Berry briefed the Committee on the GDOT/SSO Safety Overview and CAP Status Update.

Safety vs. Security

- Safety is freedom from harm resulting from unintentional acts or circumstances
 - Examples – person falling on escalators or stairs within rail station; person caught in bus doors
 - Goal – provide the highest level of safety that is practical
- Security is freedom from harm resulting from intentional acts or circumstances
 - Examples – trespassers, suicide/attempted suicides
 - Goal – reduce the rate of crime and fear of crime

GDOT Program Standard

- Introduces GDOT SSO program to address requirements of the federal transportation legislation, MAP-21, and the current implementation rule, 49 Code of Federal Regulations (CFR) Part 659, State Safety Oversight, Final Rule
- Describes policies, responsibilities, and procedures for safety and security oversight
 - Improvement of safety
 - Maintaining infrastructure conditions/ modernizing assets
 - Protecting the environment

Accident vs. Incident vs. Hazard

- Accident – an event that involves a loss of life or serious injury to a person, transportation vehicle collision, a runaway train, an evacuation for life safety reasons, or derailment that occurs anytime or anywhere (49 CFR Part 673)
- Incident – an event that involves a personal injury that is not serious, one or more injuries requiring medical transport, damage to facilities, equipment, rolling stock, or infrastructure that disrupts operations (49 CFR Part 673)
- Hazard – condition or situation that exists within the working environment capable of causing an unwanted release of energy resulting in physical harm, injury, and/or damage (Basic Guide to System Safety, 2nd ed.)

GDOT Reportable Requirements Change in Criteria

- GDOT Reportable Accidents/Incidents
 - Fatalities
 - Injuries
 - Property Damage
 - Evacuations
 - Collisions
 - Main-line Derailments
- GDOT Reportable Hazards
 - Facility and track closures
 - Non-compliance employees
 - Broken/Missing Equipment, Infrastructure, or Systems
 - Electric Shock
 - Fire/Smoke

GDOT Reportable Requirements – Revision Timeline

- Revision 7
 - 2010-2013
 - GDOT Standard Reporting Requirements: rail collisions, fatalities, injuries, evacuations, derailments (mainline), equipment damage equal to or greater than \$25,000

- Revision 8 – 9
 - 2013 – 2016
 - GDOT Standard Reporting Requirements: rail collisions, fatalities, injuries, evacuations, derailments (mainline and yard), equipment damage equal to or greater than \$25,000; Hazards (e.g., fire/smoke, wrong side door openings, etc.)

Making MARTA Safer – Action Taken on GDOT Reportables

- DSQA investigates events identified on the Rail Transportation Call or those meeting the criteria on behalf of GDOT/SSO
- DSQA documents the investigation in a formal report based on GDOT/SSO checklist
- DSQA presents report to MARTA stakeholders for review and corrective actions
- DSQA submits the Event Final Report or Hazard Notification to GDOT/SSO for acceptance
- DSQA verifies MARTA stakeholders implementation and effectiveness of the corrective actions

Making MARTA Safer: Continuously Improving Mission Critical Processes

- DSQA incorporates corrective actions into lessons learned and training opportunities
- DSQA disseminates to the front-line via “Safety Talks”, Safety Bulletins and updated/revised policies and procedures
- DSQA MEASURES through Key Performance Indicators (KPIs)

CAP Status – 2013 Three Year On-Site Safety Audit*

- Received GDOT Audit Report (01/14)
- Provided responses to GDOT audit findings (01/14 – 07/15)
- General Manager/CEO created Audit Task Force (08/15)
- Audit Task Force/GDOT worked to close remaining open items (08/15 – 11/16)
- Closed remaining open items (11/16)

*Audit findings were not associated with day-to-day safe rail operations

Mr. Griffin asked about track incursion.

Mrs. Berry said track incursion is a Security item, but it is reported GDOT.

Resolution Authorizing Award of a Contract for Rebuild of the MARTA-Owned Aspen Bridge Inspection Vehicle, RFP P38364

Mr. Elsberry presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into a sole source Contract with Aspen Aerials Inc. for rebuild of the MARTA-Owned Aspen Bridge Inspection Vehicle, in the amount of \$261,382.01.

Mr. Dallas asked how much would the vehicle cost new.

Mr. Elsberry said approximately \$600,000.

On motion by Mr. Dallas seconded by Mr. Pond, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

Resolution Authorizing Award of Two Contracts for the Procurement of Impedance Bonds – Phase II, RFP P38254

Mr. Elsberry presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into two sole source contracts for the procurement of Impedance Bonds - Phase II with Alstom Signaling, Inc. and Ansaldo STS, in the combined amount of \$3,178,066.88.

Mr. Dallas asked how is the price determined for sole source contracts.

Mr. Elsberry said Internal Audit performs a price analysis to determine fair and reasonable pricing.

Mr. Griffin said staff should provide new board members with more details on sole source contracts.

Mr. Parker said that is a good point. He added that staff will brief the Board at an upcoming Work Session.

On motion by Mr. Pond seconded by Mr. Griffin, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

Resolution Authorizing Award of a Contract for the Procurement of Janitorial Services for MARTA Headquarters Complex, IFB B38289

Mr. Saintil presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into a contract for the procurement of Janitorial Services for MARTA Headquarters Complex (Headquarters, Annex, and Fleet Services buildings), with Imagann Cleaning Service, Inc. in the amount of \$1,184,950.00.

Mr. Dallas asked how does this amount compare to what MARTA currently pays.

Mr. Saintil said the bid price reflects an approximate one percent (1%) year-over-year decrease in cost from the current contractor averaged annual cost.

Mr. Pond asked about the qualifications.

Mr. Saintil said the contract requires at least four (4) years of experience.

On motion by Mr. Pond seconded by Mr. Dallas, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

Resolution Authorizing Award of a Contract for the Procurement of Motorola Portable Radios, RFP P38573

Mr. Miller presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into a sole source contract with Motorola Solutions, Inc. for the procurement of Motorola Portable Radios in the amount of \$271,596.50.

Mr. Dallas asked if the radios will be able to communicate with MARTA Police radios.

Mr. Miller said yes, that is the primary purpose of the upgrade.

Mr. Dallas asked about other jurisdictions.

Mr. Miller said this upgrade will give MARTA the ability to communicate with other first responders across jurisdictions.

On motion by Mr. Dallas seconded by Mr. Pond, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

Resolution Authorizing Award of a Contract for the Procurement of Non-Revenue Vehicles, RFP P38634

Mr. Taylor presented this resolution for Board of Directors approval authorizing the General Manager/CEO or his delegate to enter into contracts with Wade Ford, Inc. for the procurement of non-revenue vehicles, utilizing the State of Georgia Statewide Contracts #99999-SPO-ES40199373-009 in the amount of \$911,934.00 and #99999-ES40199409-003, in the amount of \$393,643.00.

Mr. Durrett asked what happens to the replaced vehicles.

Mr. Krisak said they are auctioned off.

Mr. Dallas asked what is the average price of the vehicles.

Mr. Taylor said it depends on the vehicle type.

Mr. Floyd asked how does MARTA determine the type of vehicles. He said there are a lot of alternatives. He asked what are the procedures.

Mr. Parker said that is a very timely question. Staff will be bringing forth a presentation about the difference vehicle types that MARTA utilizes.

On motion by Mr. Griffin seconded by Ms. Ivey, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

Resolution Authorizing Award of a Contract for the Procurement of Non-Revenue Vehicles, RFP P38657

Mr. Taylor presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into a contract with Allan Vigil Ford Lincoln, Inc. for the procurement of non-revenue vehicles, utilizing the State of Georgia Statewide Contract #99999-SPD-ES40199373-02 in the amount of \$913,770.00.

On motion by Mr. Griffin seconded by Ms. Ivey, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

Other Matters

No other matters came before the Committee.

Adjournment

The meeting of the Operations & Safety Committee adjourned at 10:55 a.m.