

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**OPERATIONS & SAFETY COMMITTEE**  
**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**  
**May 29, 2013**

The Board of Directors Operations & Safety Committee met on May 29, 2013 at 10:02 a.m. in the Board Room on the 6<sup>th</sup> Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

**Board Members Present**

Harold Buckley, Sr.  
Frederick L. Daniels, Jr., *Chair*  
Jim Durrett  
Roderick E. Edmond

MARTA officials in attendance were: General Manager/CEO Keith T. Parker, AICP; Chief of Staff Rukiya S. Eaddy; Chief Operating Officer Richard A. Krisak; Chief Administrative Officer Edward L. Johnson; Chief Financial Officer Gordon L. Hutchinson; Program Manager, Strategic Transformation Initiative Davis Allen; AGMs Deborah Dawson, Wanda Dunham, Ben Graham, Rod Hembree (Acting), Jonnie Keith (Acting), Cynthia McCall Cheryl King, Ryland McClendon and Elizabeth O'Neill; Sr. Directors Rhonda Briggins and David Springstead; Directors Tom Beebe, Anton Bryant, Lisa DeGrace, Ming Hsi, , Eulethia McLin (Acting), Fred Remen and Antoine Smith (Acting); Executive Manager to the Board Rebbie Ellisor-Taylor; Finance Administrative Analyst Tracy Kincaid; Department Administrator Brenda L. Williams. Others in attendance Aston Greene, Cathy Jordan, Anthony Pines, Francisco Quinones, Srinath Remala and Tuan Vo.

Also in attendance Janet Hart of AEW; Rod Mullice of NGKF; Matt Pollack of MATC; Dave Williams of Metro Atlanta Chamber of Commerce; Grace Wood of URS.

**Approval of the April 25, 2013 Operations and Safety Committee Meeting Minutes**

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On motion by Mr. Durrett seconded by Mr. Buckley, the minutes were unanimously approved by a vote of 3 to 0, with 3 members present.

**Resolution Authorizing the Award of a Contract for the Procurement of Seven New Bus Wash Systems, RFP P26720**

Mr. Bryant presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to award a contract for the procurement of Seven (7) New Bus Wash Systems to Mohawk Resources Ltd., a State of Georgia National Joint Powers Alliance (NJPA) contract number 010511-MRL.

Mr. Daniels asked if the savings can be quantified.

Mr. Bryant said the Authority does not have a way to measure the water; however the wash systems are consistent with other water filtration systems allowing MARTA to reuse the water. While there are no statistical measurements the systems' features are state-of-the-art.

Mr. Daniels said MARTA is in a fiscal crunch. There should be some estimates for potential savings for the Authority.

Mr. Durrett said he would like to see a presentation on the progress and future of MARTA's Sustainability Program, showing that MARTA is being responsible with its resources.

On motion by Mr. Durrett seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Award of a Contract for the Procurement of Preventive Maintenance & Repair Services for Bus Fire Suppression and Gas Detection Systems, CP B28049**

Mr. Bryant presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to award a contract for the procurement of Preventive Maintenance and Repair Services for Bus Fire Suppression and Gas Detection Systems to Cintas Fire Protection.

Dr. Edmond asked why there were only two respondents.

Mr. Bryant said advance notices were sent to seven prospective bidders. One firm determined the project was too large and it did not have the resources to comply with the requirements of the Contract. Another firm determined that the

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liability placed on contractors was too great. The other firms did not bid based on their location, their unlikelihood of being able to price competitively or not being capable of performing the required services on buses.

Dr. Edmond said so MARTA did receive many responses but only two firms actually bid.

Mr. Bryant said correct.

On motion by Mr. Durrett seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Expenditure of Capital and Operating Funds for General Consulting and Professional Services for the Department of Technology in Fiscal Year 2014, RFP P29793**

Mrs. McLin presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to authorize expenditures totaling \$6,000,000 to Technology staffing vendors holding valid GSA schedules to provide professional and specialized staffing for the Department of Technology on an as-needed basis.

Dr. Edmond said this resolution sounds like a blank check to fill in the gaps where our staff does not have the expertise. MARTA should hire people with these skills set.

Mr. Graham said staff is only requesting six months. The Department of Technology is currently working with Human Resources in transitioning its contractors to full time employees.

Dr. Edmond asked will this transition ensure MARTA has the expertise in-house.

Mr. Graham said MARTA has well-trained, quality employees but not at the quantity necessary.

Mr. Daniels said what can be done in six months – is this a rush.

Mr. Graham said approval of this resolution will allow the Authority to complete projects that are already in motion. MARTA would do a Letter of Agreement with

a vendor on the project side – this is similar to a turnkey solution. However, it is still a competitive bid process.

Mr. Daniels said contracts that go through the procurement process typically go longer than six months.

Mr. Graham said anything that will exceed six months or cost more than approved amount will have to come back before the Board. Staff can come back to the Committee with an update in October.

On motion by Dr. Edmond seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Award of a Sole Source Contract with Enghouse Transportation for the TeleDriver 8.1.6 Driver Management System – Management Support, RFP P28449**

Mrs. McLin presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into a Sole Source Contract with Enghouse Transportation for TeleDriver 8.1.6 Driver Management System - Maintenance Support.

On motion by Mr. Buckley seconded by Mr. Durrett, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Award of a Contract for CCTV System Expansion, CP B20200**

Sgt. Greene presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to award a Contract for the procurement of CCTV System Expansion to ICS & WC LLC.

On motion by Mr. Durrett seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Award of an Increase in the Contractual Authorization for Environmental Engineering Services by URS Corporation**

Ms. Jordan presented this resolution for Board of Directors' approval authorizing a \$4M increase in the current contractual authorization from \$10M to \$14M for Environmental Engineering Services by URS Corporation.

Mr. Durrett asked if MARTA is putting in the \$4M or is it reimbursable.

Ms. Jordan said the Atlanta Streetcar Project reimburses MARTA – this is just to ensure they don't exceed the authorized amount.

Mr. Daniels asked if these projects were on the table when the Contract was first awarded.

Ms. Jordan said no.

Dr. Edmond said MARTA needs to look at bringing this in-house.

Mr. Daniels said there has to be a balance – the pros and cons must be examined. For one, there are also overhead costs.

Dr. Edmond said there may not be even savings.

Mr. Durrett said those are good points. As MARTA works through the KPMG report, it will get to this area. The Board has to keep in mind that a project of this type is very specific and federally mandated – environmental engineering is not the Authority's area of expertise.

Dr. Edmond said these are services however that MARTA needs on a yearly basis. A culture of efficiency is what the Authority should be aiming for.

Mr. Parker said part of what staff will do over the summer is lay out a "path forward" to bring some of this in-house. Chief Administrative Officer Johnson has been tasked to work with COO Krisak and AGMs King, Graham and Dawson to determine what makes sense to bring in-house in order to get projects done more quickly and economically.

On motion by Mr. Durrett seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Award of a Contract for the Procurement of Janitorial Services for the MARTA Headquarters Complex, CP B26588**

Mr. Remen presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to award a contract for Janitorial Services for the MARTA Headquarters Complex to Facility Supply Group, Inc., in the amount of \$976,073.46 for a term of two (2) years and three (3) one year options.

On motion by Mr. Durrett seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Exercise of an Option Year Two for the General Engineering Consultant Contract**

Mr. Springstead presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to exercise Option Year Two of the General Engineering Consultant (GEC) contract with Metropolitan Atlanta Transit Consultants (MATC) and provide funding authorization for the GEC contract in support of the delivery/execution of MARTA's FY 2014 Capital Improvement Program, in an amount not to exceed \$37,200,000.

Mr. Daniels said this goes back to the previous discussion. MARTA is spending a great deal of money on overhead with other companies. There may not be any flexibility right now but MARTA does not have a lot construction needs. The Authority may have many projects but management needs to examine if the need is great enough to continue to carry this Contract.

Mr. Parker said staff will come to the Board in the July/August timeframe with a briefing regarding the benefits and challenges of its major contracts as well as options on moving forward.

On motion by Mr. Durrett seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing the Expenditure of Capital Funds for General Consulting and Professional Services for the Division of Operations & Development in Fiscal Year 2014, RFP P30246**

Mr. Springstead presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to provide funding authorization in an amount not to exceed \$7,626,000 to the Division of Operations and Development for professional and specialized vendors holding valid GSA schedules to support delivery/execution of the FY 2014 Capital Improvement Program (CIP) on an as-needed basis.

On motion by Mr. Durrett seconded by Mr. Buckley, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

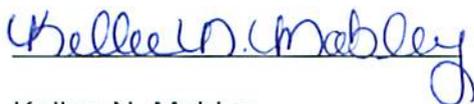
**Other Matters**

No other matters came before the Committee.

**Adjournment**

The meeting of the Operations & Safety Committee adjourned at 11:00 a.m.

Respectfully submitted,



Kellee N. Mobley  
Sr. Executive Administrator to the Board