

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**OPERATIONS & SAFETY COMMITTEE**  
**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**

**March 26, 2015**

The Board of Directors Operations & Safety Committee met on March 26, 2015 at 10:02 a.m. in the Board Room on the 6<sup>th</sup> Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

**Board Members Present**

Robert F. Dallas  
Frederick L. Daniels, Jr., *Chair*  
Jerry Griffin  
Freda Hardage

MARTA officials in attendance were: General Manager/CEO Keith T. Parker, AICP; Chief Operating Officer Richard A. Krisak; Chief Financial Officer Gordon L. Hutchinson; Chief Counsel Elizabeth O'Neill; AGMs Michael Burrows (Acting), Ming Hsi, Reginald Mason and Ryland McClendon; Executive Director Ferdinand Risco; Sr. Directors LaShanda Dawkins, Joseph Erves and David Springstead; Directors Tim Elsberry (Acting), Torrey Kirby, Joel T. Larkins, Pat Minnucci, Remy Saintil, and Warren Taylor (Acting); Managers Greg Anderson and Sherma Sobers; Executive Manager to the Board Rebbie Ellisor-Taylor; Sr. Executive Administrator Brenda L. Williams; Finance Administrative Analyst Tracy Kincaid. Others in attendance Davis Allen, Eugene Alphonse, Kim Chambers, Abhay Joshi, Nicholas Gowens, Srinath Remala and Kenyatta Smiley.

Also in attendance Pam Alexander of LTK Engineering; Helen McSwain of MATC; Jim Schmid of HNTB; Kendra Taylor of MATC/AECOM.

\*\*\*\*\*

Mr. Daniels introduced and welcomed new MARTA Board Member, representing DeKalb County, Robert F. Dallas.

**Consent Agenda**

---

- a) Approval of the January 29, 2015 Operations & Safety Committee Meeting Minutes

On motion by Mrs. Hardage seconded by Mr. Griffin, the Consent Agenda was approved by a vote of 3 to 0, with 4 members present.

Mr. Dallas abstained.

**Individual Agenda**

---

**Resolution Authorizing the Rejection of All Bids Received for the Procurement of Pest Control Services for Buses, Rail Cars and Mobility Vans, CP B32927**

Mr. Saintil presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to reject all bids received for the Procurement of Pest Control Services for Buses, Rail Cars and Mobility Vans.

Mr. Parker said the Authority required transit experience; subsequently, the amount of proposals received was not competitive. MARTA intends to loosen that particular requirement in order to broaden the opportunity for bids.

Mr. Daniels asked when does the current contract expire.

Mr. Saintil said the current contract expires in one year.

On motion by Mrs. Hardage seconded by Mr. Griffin, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing an Increase in the Contractual Authorization for the Fire Protection System Upgrade Project, Contract No. P13872**

Mr. Minnucci presented this resolution for Board of Directors' approval authorizing an increase in contract value of \$3,072,716 and a 5% contract contingency of \$2,136,781. This increase will provide for changes and additions to the Fire Protection System Upgrade Project, Contract No. P13872.

Mr. Daniels asked how would the additional \$2M be used.

Mr. Minnucci said during project implementation unforeseen conditions such as excessive water intrusion issues and deteriorated infrastructure were encountered.

Mr. Daniels asked when will the project be complete.

Mr. Minnucci said all the work will be completed by the end of 2016.

Mr. Dallas asked how does staff determine that facility needs more money for completion.

Mr. Minnucci said it is a two-step process – a design-build approach. The price comes after the design.

Mr. Krisak said unit cost is determined at the contract award; however, quantities will vary dependent upon the design.

On motion by Mr. Griffin seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing Award of a Contract for Procurement of CQ311/CQ312 Truck Modification Services, CP B33292**

Mr. Taylor presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to enter into a contract with TTA Systems, LLC for the procurement of CQ311/CQ312 Truck Modification Services in the amount of \$7,902,021; which includes the bid proposal amount of \$7,055,376 plus a 12% contingency amount of \$846,645.

Mr. Griffin asked about the procurement process.

Mrs. O'Neill said Advance Notice to Bidders was sent out to five prospective bidders for the procurement; Notice of Invitation for Bids was advertised in the *AJC*, the Georgia Procurement Registry and the Georgia Local Government Access Marketplace, and posted on MARTA's website. Seven firms retrieved the solicitation online from MARTA's website. At the bid opening only one bid, from TTA Systems, was received.

Mr. Krisak said typically vendors do not want to fix what is seen as someone else's problem.

Mr. Parker added that the price is lower than MARTA anticipated.

On motion by Mrs. Hardage seconded by Mr. Griffin, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Resolution Authorizing Award of a Contract for the Procurement of North Avenue Station Low Voltage Switchgear Replacement, CP B28938**

Mr. Elsberry presented this resolution for Board of Directors' approval authorizing the General Manager/CEO or his delegate to award a contract to Excel Electrical

Technologies, Inc. for the procurement of North Avenue Station Low Voltage Switchgear Replacement.

On motion by Mrs. Hardage seconded by Mr. Griffin, the resolution was unanimously approved by a vote of 4 to 0, with 4 members present.

**Briefing – FY15 Bus and Mobility Collision Data**

Mr. Mason briefed the Committee on the Bus and Mobility Collision Data from October through December 2014.

- From October to December there was an 11.5% decrease in the Bus Collision Rate
- Operators with 0-5 years of experience are contributing to 44% of total collisions
- 47% of Bus collisions are due to collisions with sideswipes
- 20% of Bus collisions are due to fixed object collisions
- From October to December, there was a 21% decrease in the Mobility Collision Rate
- Mobility Operators with 0-5 years of experience are contributing to 63% of total collisions
- 33% of Mobility collisions are due to the Operators colliding with fixed objects
- Corrective Actions Moving Forward
  - Continue to focus on reducing Preventable Accidents
  - Continue performing Route Hazard Analysis
  - Continue implementing Operator Retraining
  - Continue to conduct Safety Ride Checks
  - Continue use of Mirror Stations at Laredo Garage

Mr. Daniels asked if the Authority is using the on-board cameras for accident investigation.

Mr. Mason said yes; videos are pulled and reviewed by Safety Officers to determine the cause of the accident. Additionally, the videos are used in future training.

Mr. Dallas asked who determines whether an accident is non-preventable or preventable.

Mr. Mason said the facility's Safety Officer.

Mr. Daniels asked what is the most common type of non-preventable accident.

Mr. Mason said sideswipes – these are mainly due to one lane and narrow streets.

Mr. Daniels asked what is MARTA doing to prevent repetitive accidents.

Mr. Mason said staff is working with the Capital Program to purchase a bus simulator to be used in operator training in the future.

Mr. Krisak said MARTA has a task force that is looking at bus simulators now; they will soon begin examining some rail simulators.

Mr. Mason said the task force recently returned from Jacksonville where they demoed a bus simulator. He added that the group came back with very positive reviews.

Mrs. Hardage asked if MARTA has a mentoring program that teams seasoned drivers with new ones.

Mr. Krisak said MARTA has done that on the rail side and it is looking to transfer that program to bus.

Mr. Mason said the Office of Safety & Quality Assurance is also working with Strategic Training to establish a formal line instruction.

#### **Other Matters**

---

No other matters came before the Committee.

**Adjournment**

---

The meeting of the Operations & Safety Committee adjourned at 10:55 a.m.

Respectfully submitted,



Kellee N. McDaniel  
Sr. Executive Administrator to the Board