

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS**  
**BUSINESS MANAGEMENT COMMITTEE**  
**METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY**  
**December 18, 2014**

The Board of Directors Business Management Committee met on December 18, 2014 at 11:03 a.m. in the Board Room on the 6<sup>th</sup> Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

**Board Members Present**

Harold Buckley, Sr.  
Frederick L. Daniels, Jr., *Chair*  
Jim Durrett  
Roderick E. Edmond  
Freda B. Hardage  
Barbara Babbit Kaufman

MARTA officials in attendance were: General Manager/CEO Keith T. Parker, AICP; Chief Operating Officer Richard A. Krisak; Chief of Staff Rukiya S. Eaddy; Chief Administrative Officer Edward L. Johnson; Chief Financial Officer Gordon L. Hutchinson; Chief Counsel Elizabeth O'Neill; AGMs Robin Henry and Ryland McClendon; Executive Director Ferdinand Risco; Senior Directors LaShanda Dawkins, Joseph Erves and Amanda Rhein; Directors Lyle Harris and Knox O'Callaghan; Managers Sharlotte Quarles, Jim Robinson and Uladia Taylor; Executive Manager to the Board Rebbie Ellisor-Taylor; Manager, Executive Office Administration Tyrene L. Huff; Finance Administrative Analyst Tracy Kincaid. Others in attendance Davis Allen, Kevin Gotell, Nicholas Gowens, Saba Long and Nicholas Waters.

Also in attendance Pam Alexander of LTK Engineering; Jim Schmid of HNTB; Kendra Taylor of AECOM; Lane Ingle and Ken Vieira of Segal.

**Consent Agenda**

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- a) Approval of the November 20, 2014 Business Management Committee Meeting Minutes

On motion by Mrs. Hardage seconded by Mr. Buckley, the Consent Agenda was unanimously approved by a vote of 6 to 0, with 6 members present.

**Individual Agenda**

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**Resolution Authorizing the Execution of Subgrant and Related Project Agreements for Hammond Drive – Dunwoody Station Pedestrian Access Improvements**

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Mr. O’Callaghan and Ms. Rhein presented this resolution for Board of Directors’ approval authorizing the General Manager/CEO or his delegate to execute, on behalf of MARTA, agreements with the Central (DeKalb) Perimeter Community Improvement District (PCID) and the City of Dunwoody, regarding the construction of pedestrian access improvements, including a mid-block crossing on Hammond Drive, to provide for enhanced connectivity to the MARTA Dunwoody Station.

Authorization is requested to execute both a Federal Transit Administration (FTA) Subgrant Agreement, which would pass through a maximum of \$320,000 in Federal funds to the PCID for this project, as well as a Temporary Right of Entry Agreement that would also provide for the coordination of construction activities between PCID and its contractor, MARTA and the City of Dunwoody.

On motion by Mr. Durrett seconded Mrs. Hardage, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

**Resolution to Authorizing the Award of Multiple Contracts for Group Health and Wellness Insurance Coverages, Contract P33463**

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Mrs. Dawkins presented this resolution for Board of Directors’ approval authorizing the General Manager/CEO or his delegate to enter into contracts for Group Health and Wellness Insurance Coverages in a not to exceed amount of \$465,140,075.00 with the following providers:

- Cigna - Medical, Prescription Drug, Flexible Spending Accounts/Health Savings Accounts, Vision and Stop Loss
- Kaiser Permanente - Medical
- Delta Dental - Dental
- Continental American Insurance Company (CAIC) (AFLAC) - Critical Illness

Dr. Edmond asked about contractual obligations.

Mr. Parker said MARTA has increased percentages for represented employees, surcharges will be implemented for smokers and retirees will now pay for coverage. He added that the next contract will move more towards consumer-driven healthcare.

Dr. Edmond said he was satisfied with the product in terms of percentages but it still seems that MARTA costs are going up.

Mrs. Dawkins said one of the things the Authority will focus on is wellness. If MARTA can promote employee wellness and get better outcome you won't see those large numbers.

Mr. Daniels said staff capsulized a lot of information to help the Board understand. He commended staff on their efforts.

On motion by Mr. Durrett seconded Mrs. Hardage, the resolution was unanimously approved by a vote of 6 to 0, with 6 members present.

### **Briefing – FY2015 October Budget Variance Analysis and Performance Indicators**

Mr. Hutchinson briefed the Committee on the October 2014 Financial Highlights and KPIs.

- October was a very good financial month – \$3.2M surplus and \$2.9M better than budget
- Ad Valorem Tax came in strong which is offsetting the weak Sales Tax
- Year-to-Date performance is better than budget with a \$12.7M surplus
- Passenger Revenue is better than budget
- Healthcare is under budget
- Overtime continues to be a challenge
- Combined Ridership is considerably better than projection and better than prior year
- Customer Service KPI is in great shape
- Bus OTP is better than target and prior year

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- Bus MDBF is improving – mechanical improvements along with preventative maintenance should continue to aid reliability
- Mobility OTP continued weakening results primarily due to operational issues and absenteeism

**Other Matters**

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Ms. Henry informed the Committee of an anticipated solicitation of proposals for Voluntary Employee Benefits. MARTA's Department of Human Resources is exploring Voluntary Employee Benefits program that will provide MARTA employees a disciplined method to purchase interest-free goods and services through payroll deductions. This program is an approach to enhance employee engagement and MARTA's position as an employer of choice.

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The Committee received the October FY 2015 Key Performance indicators as informational only.

**Adjournment**

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The meeting of the Business Management Committee adjourned at 11:46 a.m.

Respectfully submitted,



Kellee N. McDaniel  
Sr. Executive Administrator to the Board